Phoenix Family Care

35 Park Road

Coventry

CV1 2LE

**Patient Representation Group**

**Minutes of Meeting on Wednesday June 6th 2018 at 1.pm**

**Present**: David Knight(Chairperson) Dr Guhunia, Lenka Weatherson, Michael Harris, Ghazala Butt, Apollo Economides John Finn, Jane Hodge, Carol Lapworth,Joan Rennie, Joy Short,

**Apologies**: Margaret Knight

Ghazala was welcomed to the group.

**Minutes** of meeting held on 1st March 2018 were agreed

**The Phoenix Practice and New Building Update**

Work is progressing internally with partitioning, plumbing and electrical needs. Externally the front and back gardens need clearing and resurfacing for car parking.

The issue over the kerbside alterations at Lupton Avenue has been now been agreed and will proceed shortly.

Michael Harris represented the PRG for the hearing about Chemycare moving with us. That decision is due in about 3 weeks.

Dr Guhunia reminded the group that this new Practice project is privately funded by himself and Dr Lall.

The estimated date for completion is currently 4 months.

Dr Guhunia asked the whole group for ideas on ways to inform patients of the Phoenix Family Care practice about what is happening, new staff, and plans on moving the practice

Staff information can be found in the Newsletter which is online under Practice News and also available as paper copies in Reception.

Advanced Nursing Practitioners: Anna Lammyman is already in post

Helen O’Callaghan starts on June 18th and Debbie Wardlow starts August 1st

There are plans to offer extra support for Diabetics on Fridays from an ANP and to offer earlier appointments for working patients on certain days with the help of Karen Sabin. These plans will enable many more appointments to be offered for patients, an improvement which will happen over the next two months

The Telephone system will not be changed before the Practice moves but there will a more advanced phone system in the new building.

**CCG**

The Coventry Healthwatch, of which Apollo is a member have sent a letter to CCG regarding Prescription Ordering Direct (POD). The letter raised the following issues:

* Cost of running POD and financial savings medication budgets
* Benefits to patients and how measured
* Impact on other parts of Health systems (eg: GPs,Pharmacies etc)
* Other impacts/outcomes and how these are measured
* Risks and issues and how these will be addressed

**Any Other Business**

It was announced that Jane will be stepping down as Secretary of PRG after September’s meeting. Any volunteers interested in being Secretary are invited to speak to Jane/ David/Michael.

David commented that he believed it was a good idea to rotate roles within the Group and therefore he is stepping aside as Chair.

Michael Harris, Deputy Chair, was proposed and seconded to succeed David.

**Next Meeting**

The date will be Thursday September 6th2018 at **1.00 p m**